Application Procedures: Bobby Jones Scholarship

IMPORTANT DATES AND DEADLINES - Application Year 2018-19

The Robert T. Jones, Jr. Scholarship, also known as the “Bobby Jones Scholarship,” was established in 1976 to honor the late Robert T. Jones Jr., an internationally renowned golfer, Emory alumnus, and extraordinary human being. The Scholarship provides a fully paid year of study for four Emory students at the University of St Andrews in Scotland. The Robert T. Jones Trust recognizes individuals who will be excellent representatives of Emory University at St Andrews. In general, the qualities required to fulfill this ambassadorship include academic excellence, a record of significant leadership, and exemplary character, integrity, and citizenship.

The Robert T. Jones, Jr. Scholarship is a university-wide scholarship that is open to students in any school. It can be awarded to graduating seniors or to graduate students who are in the early stages of their post-graduate work. In order to be a degree-seeking student, Scholars must meet all the admission criteria for that degree program. Bobby Jones Scholars who are not pursuing a degree are expected to propose a coherent academic plan, which may include either continuing work in their Emory field of study or pursuing subjects different from their Emory program. Whether seeking a degree or not, all Bobby Jones Scholars are required to take exams for the courses in which they are enrolled and send copies of their exam results to the Emory committee at the end of each term. Good academic performance is expected, and a failure to meet this condition is grounds for early termination of the scholarship. The St Andrews Prospectus, including a listing of programs and classes offered, may be viewed at the University of St Andrews website (http://www.st-andrews.ac.uk/courses/search).

### Application Procedures:

**Step** | **Description** | **Date Due** | **Complete**
---|---|---|---
1 | **Attend Info Session and Schedule Consultation** (see note) | Fall 2018 |  
2 | **Begin online application (available November 26 via CollegeConnect)** | November 2018 |  
3 | **Select and Confirm Three Recommenders** (see note) | November 2018 |  
4 | **Create/ Update Résumé** | November 2018 |  
5 | **Request Outside Transcript(s): if applicable** (see note) | November 2018 |  
6 | **Begin Drafting Personal Statement Essay** | November 2018 |  
7 | **Begin Drafting St Andrews Program Proposal Essay** | November 2018 |  
8 | **Follow Up With Recommenders** | December 2018 |  
9 | **Revise Personal Statement and St Andrews Program Proposal Essays:** be prepared to allow time to write and receive feedback from an NS&FP advisor. | December 2018-early January 2019 |  
10 | **Internal Application Submission:** Submit Application Form, Résumé, Personal Statement, St Andrews Program Proposal, and Consent Form at https://collegeconnect.emory.edu/apply/ | 4:00 PM January 17, 2019 |  

**Next steps:** Applicants will be notified whether they have been selected as finalists in early February. A Friday evening reception and Saturday interviews for finalists will be held in mid- to late February. Decision letters will be available the Monday following interviews.
NOTES

Consultation (Step 1)
Attend a Bobby Jones Info Session for overview of award and application process. Then make an appointment with a NS&FP advisor to discuss your eligibility and application competitiveness.

Application Form (Step 2)
Log in and begin an application in CollegeConnect (https://collegeconnect.emory.edu/apply/). This application will be available beginning November 26, 2018. In the meantime, you can review last year’s PDF application here:
http://college.emory.edu/national-awards/documents/Bobby_Jones_Scholarship_Application.pdf

Recommenders (Steps 3 and 8)
Based on consultation with an NS&FP advisor, determine your three (3) recommenders. Contact these recommenders to confirm they are willing to write letters. Please have the three letters of recommendation submitted to the National Scholarships & Fellowships Program Office by January 17, 2019. The letters should be written by faculty or other mentors who know you well and can speak to your academic interests and achievements, service and leadership experience and abilities, potential to succeed in the proposed program at St Andrews, and/or ambassadorial qualities. Additional advice on recommendations is available on NS&FP’s Blackboard organization site, “National Scholarships & Fellowships Resources” in the “Bobby Jones Scholarship” section.

Instructions for recommenders:

Letters should address the writer’s knowledge of the applicant in relation to the Scholarship selection criteria: an outstanding academic record; a record of significant leadership in the life of the Emory community and/or the Atlanta community, with the expectation that the applicant would be similarly involved in community life at St Andrews; excellent speaking and writing abilities; strong interpersonal skills; and academic and/or scholarly interests that can be pursued through the offerings at St Andrews.

- Electronic submission of letters is preferred. Please create a PDF of your letter, signed and on letterhead, and submit using:
  http://college.emory.edu/national-awards/faculty/recommendations.html.

- If this is not possible, we will accept hard copies. Recommenders may drop off or mail letters, or applicants may pick up and hand-carry letters (in sealed envelopes with the recommender’s signature across the seal) to the OUE front desk.

  Mailing address: Dr. Megan Friddle
  White Hall, Suite 300
  301 Dowman Drive
  Atlanta, GA 30322

- Recommendations should be submitted no later than 4:00 PM, January 17, 2019.
Résumé (Step 4)
Use a CV format, rather than a job-seeking résumé format. As well as your school background, concentrate on listing things that relate directly to the scholarship (i.e. study abroad, independent research, academic awards and memberships, etc.). We would be happy to provide feedback on your résumé before the internal submission deadline. The Career Center also offers assistance with résumés and CVs. Additional advice on preparing résumés/ CVs, along with sample CVs, is available on NS&FP’s Blackboard site.

Outside Transcripts (Step 5)
If you have attended another college or university to take courses for credit (not including Emory sponsored study abroad), order an official electronic or hard copy of your transcript from that school. We require a transcript from other schools only IF the course names and grades are NOT listed individually on your Emory transcript. Have an official electronic copy sent to oue.nationalawards@emory.edu, or order a hard copy to be delivered by January 17, 2019 to:

  Dr. Megan Friddle  
  Office for Undergraduate Education  
  White Hall, Suite 300  
  301 Dowman Drive  
  Atlanta, GA 30322

Personal Statement (Steps 6 and 9)
Draft a 500-800 word essay on the following topic:

  Provide a narrative statement giving a picture of you as an individual. It may include your personal history, influences on your intellectual development, or educational and cultural opportunities you have had, and the ways in which those experiences have affected and shaped you.

Be prepared to allow ample time to write and receive feedback on multiple drafts. Additional advice on preparing the Personal Statement is available on NS&FP’s Canvas site.

St Andrews Program Proposal (Steps 7 and 9)
Draft a 500-800 word essay on the following topic:

  Please explain your interest in the Bobby Jones Scholarship. Describe the academic program and other activities you wish to undertake at St Andrews.

Be prepared to allow ample time to write and receive feedback on your draft. Additional advice on preparing the Program Proposal is available on NS&FP’s Canvas site.

Internal Application Submission (Step 10)
Submit the application with your CV/résumé, your Personal Statement Essay, your St Andrews Program Proposal Essay and Consent Form at https://collegeconnect.emory.edu/apply/ by 4:00 PM on January 17, 2019.