

## SURE Application Instructions for Emory Students

The application is available via the College Connect Application Center. You can save your application and come back to it at any time. You can access the College Connect Application Center by visiting:

Current Emory University students: <http://collegeconnect.emory.edu/manage/login?realm=&r=/apply/>

**A complete SURE application includes the following five items:**

### 1. Letter of Support from Faculty Mentor

You are **required** to submit a letter of support from your Faculty Mentor. The faculty mentor is the Emory faculty member who will oversee and can comment on the proposed project as well as your research skills. Please remind your faculty mentor to have your letter submitted by the application due date. Applications missing letters will not be reviewed.

### 2. Academic Transcript

An unofficial transcript is acceptable.

### 3. Personal Statement (500 words or less)

This 1-page statement should demonstrate how participation in this summer research program will advance your academic and career goals.

### 4. Current CV/Resume

Attach a CV or resume highlighting relevant experience. You may wish to include education; academic awards and honors, including honors projects; independent research experiences; publications and presentations; volunteer and extra-curricular experience; internships and work experience; and membership in professional and academic organizations.

### 5. Research Project Proposal – Include a one- to two-page research project proposal

Emory students are required to write a research project proposal with the help from their faculty mentor. **NOTE: The proposal should not be a copy and paste from your mentor's proposals, but your own original writing.**

Your proposal should explain the academic significance of your research while also explaining the details and methods you plan to use.

#### **Humanities, Sciences, Social Sciences, etc.**

**Proposals** include background on the topic, your proposed methodology, and the significance of the project. You are encouraged to use the following headings:

**Background and Research Objective/s:** How does your work link to the work of others in the same field or related fields? Would your work support or contest the work of others? What is/are your main

research objective/s? This could be articulated as hypotheses, propositions, research questions, or problems to solve.

**Methodology:** How will you conduct your research? Will you use existing theories, new methods/approaches or develop new methods/approaches? How might you design your project to get the best results/findings? **Potential Outcomes and Implications:** What difference do you think your research will make? Why does this research excite you? What research 'gaps' will you be filling by undertaking your project? How might your research 'add value' to the subject? Please address any research limitations in this section as well.

**Arts and Creative Projects Proposals** should include the following information:

**Goals and Objectives:** What are the objectives of your project? Give your most focused vision for the finished project or production. Describe any key expressions, impressions, or insights that you intend, and the audience that you intend them for.

**Significance:** Cite sources of artistic/design inspiration for the project. What is the relationship between your proposed project and past or current work by other artists/designers? In light of the current dialog across related media, how is your vision unique, interesting, or original? Make a case that there is a community of artists and critics that will be interested in your work.

**Project Plan:** What techniques will you use? Why and how will you use them? What area or media will you be working in? What is your conceptual approach to this project? What concerns do you address? How do you envision your final product? For productions or exhibitions, provide a detailed timeline with the projected start date, including: pre-production research; production schedule, itemizing tasks and allocating time & delegation for each; post-production plans, if applicable. How will the final work or production you envision enhance your interests, skills, opportunities for further work? How will your plans for presenting this work affect your audience?

**Preparation:** What formal or informal training and mentoring have you had, or will you need? How do your past experiences inform this project? Link to online samples of your previous work if possible.

Proposal Format: Single-spaced, 1-inch margins, 12-point font.

Please include references/bibliography on a separate sheet (no more than 1-page in length).

Figures of previous findings can be included and should be added as 1-page appendix and referenced in the proposal.