

*Welcome to  
Emory & Atlanta!*



*A Guide for  
New Faculty*

## Table of Contents

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Moving Information .....	3
Hotels, Inns and Bed & Breakfasts .....	3
Housing .....	5
Renting .....	5
Buying .....	8
Utilities (gas, electric, phone, cable, water, trash, recycling) .....	8
Financial Services .....	10
Information for non-US citizens .....	11
Visa information .....	11
Getting your Social Security Number (SSN) .....	11
Orientation.....	12
Employment Set-up.....	12
Employment Forms.....	12
Email .....	13
Telephone.....	14
EmoryCard (Access to Campus Services) .....	14
Electronically Accessing & Managing Information about your Classes .....	14
About Emory .....	17
Emory’s History.....	17
Key Facts & Figures about the College .....	17
Key Facts & Figures about the University.....	18
Special Interest Resources .....	19
Libraries .....	20
Academic Resources .....	20
Useful Links.....	23
Faculty Development at Emory .....	23
College-wide Faculty Development.....	23
University-wide Faculty Development: .....	24
Useful Links.....	25
Parking & Shuttles at Emory.....	26
Parking .....	26
Shuttles.....	26
About Emory’s Neighborhoods .....	26
About Atlanta.....	28
Key Facts & Figures: <i>The City of Atlanta</i> .....	28
Key Facts & Figures – <i>Metro Atlanta</i> .....	28
Recent Accolades for Atlanta .....	29
Cost of Living .....	29
Climate.....	30
Airport.....	30
Top employers.....	31

Guides for Atlanta.....	31
Driving in Atlanta .....	32
Traffic.....	32
Do I need a car? .....	32
MARTA Transit System .....	32
Navigation.....	33
Vehicle Registration, Insurance & Driver’s Licenses.....	33
Driver’s License.....	33
Registering your car in Georgia (license plate, title & registration).....	34
Auto Insurance .....	35
Employee Discounts on Car Rental .....	35
Live traffic reports .....	35
Schools, Special Schools, Preschools & Child Care.....	36
Overview .....	36
Useful links for locating schools in the Atlanta area: .....	36
Shopping .....	36
Home Supplies .....	36
Food (Groceries) .....	38
Pharmacies .....	39
Clothing & Shoes.....	40
Useful Link .....	40
Entertainment & Activities at Emory.....	41
Entertainment & Activities in Atlanta.....	41
Emory Discounts.....	41
General Online Resources (search for events, reviews, etc.).....	41
Restaurants.....	42
Concert listings & tickets:.....	42
Theatre, Music, Art & History .....	42
Attractions.....	43
Annual Festivals, Events, & Concerts (free).....	43
Sports .....	43
Outdoor Activities.....	44
Bookstores.....	45
Recommendations for Services & Stores in Atlanta.....	47
Job Resources (for family members) .....	48
Overview of Atlanta’s Job Market.....	48
Employment Opportunities .....	48
News.....	49
Attachments.....	49

## Moving Information

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The Program Administrative Assistant from the College's Office of Resources & Planning will contact you shortly, if she has not already, with relocation information, including the contact information for the two moving companies with which Emory contracts and receives a discount: A. Arnold World Class Relocations and Cathcart Allied Storage Company, Inc. The corporate discount with these two companies is 60% on moving costs and 45% on storage fees. The College does not need to be directly billed in order for you to receive the discount, i.e. you can pay for the moving fees and/or storage fees and still receive Emory's discount.

If you decide to personally pay for all of your moving expenses, ensure that you keep all of your receipts, as Emory will require them in order to reimburse you.

Whether you decide to take advantage of Emory's discounts or opt to go with another service provider, please be aware that the dollar amount cap listed in your offer letter is still in effect.



### Money-saving tip:

Lowe's and Home Depot offer 10% off coupons to individuals who move. Logon to their sites to request a coupon:

1. Lowe's: <http://www.lowesmoving.com>
2. Home Depot: <http://www.homedepotmoving.com>

## Hotels, Inns and Bed & Breakfasts

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If you need to stay in a hotel or B&B when you come to house hunt or for your first few days/weeks in Atlanta, we've provided a list of accommodations that are convenient to the Emory campus. Source: <http://www.emory.edu/visitors.cfm#room>

### Less than 1/2 mile from campus (walking distance)

Emory Conference Center Hotel  
1615 Clifton Road NE, Atlanta  
Tel. 404-712-6000 or Toll free 1-800-933-6679  
(Emory University rates available)  
<http://www.emoryconferencecenter.com/emory.html>

The Emory Inn  
1641 Clifton Road NE, Atlanta  
Tel. 404-712-6000 or Toll free 1-800-933-6679  
(Emory University owned; discount rates available)  
<http://www.emoryconferencecenter.com/emoryinn.html>

University Inn  
1767 North Decatur Road, Atlanta  
Tel. 404-634-7327 or Toll free 1-800-654-8591  
<http://www.univinn.com/>

### **1- 5 miles from campus**

Bed and Breakfast Atlanta - Reservation Service  
1801 Piedmont Ave., Atlanta  
Tel. 404-875-0525  
<http://www.bedandbreakfastatlanta.com/b-home.html>

Courtyard by Marriott, Executive Park  
1236 Executive Park Drive, Atlanta  
Tel. 404-728-0708 or Toll free 1-800-321-2211  
<http://marriott.com/property/propertypage/ATLEP>

Hampton Inn  
1975 North Druid Hills Road, Atlanta  
Tel. 404-320-6600 or Toll free 1-800-426-7866  
<http://www.hamptoninn.com/en/hp/hotels/index.jhtml?ctyhocn=ATLDHHX>

Holiday Inn, Decatur  
130 Clairmont Avenue, Decatur  
Tel. 404-371-0204 or toll-free 1-800-HOLIDAY  
<http://www.ichotelsgroup.com/h/d/hi/1/en/hd/atldc>

Holiday Inn Express Hotel & Suites, Atlanta - Emory  
2183 North Decatur Rd.  
Decatur, GA 30033  
Tel. 404-320-0888

Hotel Indigo  
683 Peachtree Street NE, Atlanta  
Tel. 404-874-9200  
<http://www.midtownatlantahotel.com/>

J.W. Marriott at Lenox  
3300 Lenox Road NE, Atlanta  
Tel. 404-262-3344 or Toll free 1-800-228-9290  
<http://marriott.com/property/propertypage/ATLJW>

The Four Seasons  
75 14th Street NE, Atlanta  
Tel. 404-881-9898 or Toll free 1-800-332-3442  
<http://fourseasons.com/atlanta/>

Residence Inn by Marriott  
2960 Piedmont Road NE  
Tel. 404-239-0677 or Toll free 1-800-331-3131  
<http://marriott.com/property/propertypage/ATLBH>

Marriott Century Center Hotel  
2000 Century Boulevard NE, Atlanta  
Tel. 404-325-0000 or Toll free 1-800-228-9290  
<http://marriott.com/property/propertypage/ATLNE>

Sheraton Buckhead  
3405 Lenox Road NE  
Tel. 404-261-9250 or Toll free 1-800-325-3535  
[http://www.starwoodhotels.com/sheraton/search/hotel\\_detail.html?propertyID=97519](http://www.starwoodhotels.com/sheraton/search/hotel_detail.html?propertyID=97519)

Virginia Highland Bed and Breakfast  
630 Orme Circle NE, Atlanta  
Tel. 404-892-2735  
<http://www.virginiahighlandbb.com/>

## Housing

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### Renting

This information about housing was pulled together to help make your relocation to Atlanta as easy as possible. It is not an extensive list of apartments, online resources, etc., but we hope that you will find it useful.

Apartments, condominiums and houses near Emory are typically more expensive than those in other parts of Atlanta. Homes listed in the North Druid Hills, Virginia Highlands, Morningside, and Decatur areas are within a reasonable distance of Emory. Housing gets difficult to find as fall approaches, so be sure to start your search about 60-90 days prior to your arrival date.

Apartments near Emory:

Arbor Gates  
2500 Pine Tree Rd. NE

Tel. 404-239-0391

Arbor Hills  
2696 N. Druid Hills Rd. NE  
Tel. 404-633-8258

Archstone Clifton Apartments  
1901 Briarcliff Rd  
Tel. 404-320-1953

Briarcliff Gables  
2785 Briarcliff Rd NE  
Tel. 404-633-6555

Calibre Woods  
2075 LaVista Rd NE  
Tel. 404-634-4259

Carlyle Lake  
10 Highland Lake Circle  
Tel. 404-315-8101

Carriage Place Apartments  
645 Dekalb Industrial Way  
Tel. 404-296-4488

The Clarion  
10 Rimington Lane  
Tel. 404-508-9360

Conservatory at Druid Hills  
3421 North Druid Hills  
Tel. 404-633-0373

Fernwood Apartments  
1760 Northside Dr. NW  
Tel. 404-352-4134

Gables Rock Springs  
550 Rock Springs Ct.  
Tel. 404-872-1111

Gables Northcliff  
1831 Briarcliff Circle  
Tel. 404-634-6415

Highland Square Apartments  
1400 Briarcliff Road NE  
Tel. 404-888-9300

Highland Lake  
10 Highland Lake Circle  
Tel. 404-633-6118

Lincoln Court  
50 Lincoln Court Avenue

Tel. 404-633-4232

Longwood Apartments  
3131 N Druid Hills  
Tel. 404-320-9140

The Park at Briarcliff  
1491 Druid Valley Dr. NE  
Tel. 404-633-3520

Post Brookhaven  
2829 Caldwell Rd NE  
Tel. 404-231-1223

Post Oak  
1570 Sheridan Rd  
Tel. 404-634-4599

Post Briarcliff  
500 Briarvista Way  
Tel. 404-235-3477

Post Lindbergh  
485 Lindbergh Place  
Tel. 404-233-9918

President Park Apartments  
1231 Clairmont Road  
Tel. 404-325-4193

Sloan Square  
10 Sloan Square NE  
Tel. 404-320-0439

Summit at Lenox  
3200 Lenox Rd  
Tel. 404-261-3037

Valley Place Apartments  
3324 Valley Brook Place  
Tel. 404-296-0548

Windsor at Briarhill Apartments  
1470 Sheridan Rd NE  
Tel. 404-634-5891

Woodland Hills  
3471 N Druid Hills Rd  
Tel. 404-634-6492

Source: Goizueta Business School PhD Handbook 2004

You may also want to look on the following sites for apartment listings:

1. <http://atlanta.craigslist.org/> and click on the “Housing” section

2. <http://ajcexchange.com/> and look under “Real Estate” category
3. Rent.com (<http://www.rent.com>) provides apartment listings in the Atlanta area and includes the following information:
  - i. Price
  - ii. Amenities
  - iii. Number of Bedrooms and Baths
  - iv. Photos
  - v. Lease terms

If you wish to have an Apartment search firm help you, here are a couple of companies:

1. Promove: 1-800-950-MOVE
2. Apartment Locators: 404-880-9000
- 3.



## Buying

If you wish to search for houses online or get a feel for the Atlanta Housing Market, the following websites may prove helpful: PLEASE NOTE: In the State of Georgia, square footage cannot be quoted on any residential property. Speak with your real estate professional further about this.

1.
  - a. <http://www.realtor.com>
  - b. <http://www.georgiamls.com>
  - c. <http://www.homevestors.com>
  - d. <http://www.forsalebyowner.com>



## Utilities (gas, electric, phone, cable, water, trash, recycling)

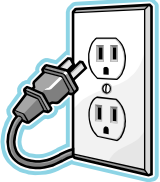
Suppliers of utilities (gas, phone, electric, etc.) can vary depending on where you live. Here we have provided you with the major companies as well as some online resources for finding utility information specific to your area.



1. Natural Gas

There are many natural gas suppliers in the Atlanta area. The Georgia Public Service Commission has information on utilities companies & their rates:

- a. Companies: [http://www.psc.state.ga.us/gas/certified\\_marketers.asp](http://www.psc.state.ga.us/gas/certified_marketers.asp)
- b. Rates: <http://www.psc.state.ga.us/gas/pricecard.asp>



## 2. Electricity

- a. Georgia Power: 1-888-660-5890
- b. There are also Electric Membership Corporations (EMCs) in each county. For more information on these, see <http://www.psc.state.ga.us/electric/electric.asp>



## 3. Phone

- a. AT&T: 404-780-2355 <http://www.att.com/>
- b. Comcast: 678-545-2289 <http://www.comcast.net/comcast.html>

## 4. Cell Phone (Mobile)

- a. Verizon: 1 800-922-0204 <http://www.verizonwireless.com>
- b. Sprint: 1-800-SPRINT1 <http://www.sprint.com/>
- c. MetroPCS: 1 888-863-8768 <http://www.metropcs.com/>
- d. T-Mobile: 1-800-T-MOBILE <http://www.t-mobile.com//>
- e. AT&T 1 888-333-6651 <http://www.att.com/>



### f. Discounts to Emory faculty & staff:

- Sprint PCS: Contact Sprint directly and ask for your Emory employee discount
- Verizon: Offer until Feb. 2009: 22% off monthly bill, 25% off accessories, special phone/PDA pricing! More info. available on SparkFly (you will need an Emory ID to log on at [www.sparkfly.emory.edu](http://www.sparkfly.emory.edu) and you will need to login the first time from an Emory computer so the IP address can be confirmed.)
- AT&T: <http://www.att.com> and enter your Emory email address in the "Employee Benefits" section (mid-left of page)

## 5. Cable

- a. Comcast: Call 1-800-COMCAST (1-800-266-2278)  
<http://www.comcast.com/default.csp>
- b. Charter: Don't Delay! Call 877-861-6249 For Hot Deals on TV, Phone & Internet  
[www.charterbundledeals.com](http://www.charterbundledeals.com)
- c. AT&T U-Verse: [www.att.com/U-Verse](http://www.att.com/U-Verse)




Trash, Water and Recycling: are handled by the county. For the names and phone numbers of all of the specific utility companies that service your county (gas, electric, phone, cable, water, trash, recycling), please visit the following site: <http://www.atlanta.com>

7. To connect, transfer and disconnect your utilities online, go to:  
<http://www.connectutilities.com>.

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## Financial Services

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1. Money-Saving tip: Emory's faculty & staff receive discounts at the following institutions:

- a. Wachovia (banking)
- b. Bank of America (banking)
- c. SunTrust (banking)
- d. Met Life (insurance)

Contact local branches directly for more information.

2. There are several banks near the Emory campus, including:

- a. SunTrust  
1685 North Decatur Road  
Tel. 404-728-1200
- b. Bank of America  
1615 North Decatur Road  
Tel. 404-329-4839
- c. Wachovia  
725 Houston Mill Road  
Tel. 404-329-1830
- d. South Trust  
2920 North Druid Hills Road  
Tel. 770-612-6500
- e. Fidelity National  
2936 North Druid Hills Road  
Tel. 404-329-9595

3. The following institutions have ATMs (automated teller machines) on campus:

- a. Wachovia
- b. Bank of America
- c. SunTrust
- d. Credit Union

## Information for non-US citizens

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### Visa information

Your Department's staff will serve as a liaison between yourself and the International Student & Scholars Program (ISSP), which serves as Emory's official link with the Department of State and the Department of Homeland Security. ISSP will handle matters such as your visa documentation, what you need to bring to immigration, bringing family members, etc.

If you have any questions or concerns, please contact your Department's Academic Department Administrator.

For more information on ISSP, go to <http://www.emory.edu/ISSP/>.

### Getting your Social Security Number (SSN)

Your first and continuous link with Social Security is your nine-digit Social Security Number (SSN). Social Security is based on a simple concept: While you work, you pay taxes into the Social Security system, and when you retire or become disabled; you, your spouse and your dependent children receive monthly benefits that are based on your reported earnings. Your SSN helps us to maintain an accurate record of your wages or self-employment earnings that are covered under the Social Security Act, and to monitor your record once you start getting Social Security benefits.

You will need a SSN in order to work in the United States. In order to receive a social security number and card, you must complete the Application for a Social Security Card (SS-5 form), which can be found here: <http://www.ssa.gov/online/ss-5.pdf>. The form must be printed on 8.5 x 11 and must be completed in black or blue ink.

You will need to take this completed form and the appropriate documentation (e.g. passport, visa documents) to the nearest Social Security office. To find the nearest office, go to <https://s044a90.ssa.gov/apps6z/FOLO/fo001.jsp> and enter your zip code, or call 1-800-772-1213. There is no cost associated with obtaining your SSN. The Social Security offices are always very busy, so arriving a little before they open is a good idea. Expect to wait at least a couple of hours, and bring a book or something else to occupy your time.

The rules about obtaining a SSN can change over time. For the latest rules, please go to <http://www.ssa.gov/pubs/10120.html>.

Source: <http://www.socialsecurity.gov/glossary.htm#S>

## Orientation

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You will need to attend two (2) orientation sessions as a new faculty member. The first will be a Human Resources (HR) orientation, which will introduce you to Human Resources' policies, services and your benefits. A HR Benefits Specialist will give a presentation about all of the benefits available to you and will answer all of your questions. You will receive brochures to supplement this information, and then you have 30 days from the day of your orientation to make your benefit selection online. The HR orientation occurs over the summer, and both your Department's Academic Administrator and a Benefits Specialist from Human Resources will contact you to let you know the date of your orientation.

If you are unable to attend the Benefits Orientation or you would like more information about Emory's benefits, the 2008 Benefits Guide provides a good overview. The Guide is online at: <http://emory.hr.emory.edu/eu/benefits/index.html> - click on the "2010 Benefits Guide" link on the left hand side of the page.

The second orientation session is facilitated by the College and includes an introduction to the College and to library and computer services, e.g. OPUS, LearnLink and Blackboard. This orientation is scheduled for a Saturday in early September, and you will receive more information about this in late summer.

## Employment Set-up

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### Employment Forms

Susan Lee, Manager of Faculty Appointments, has sent you several employment forms, which you must complete and return to her. The I-9 and the appropriate documents must be presented to her in person (4<sup>th</sup> Floor, Candler Library).

The list of employment forms is as follows:

- **HRAF, Human Resources Action Form**  
Complete the marked sections at the top of the form and return to Susan Lee. She needs this form in order to open an e-mail account for you.
- **G-4, State of Georgia Employee's Withholding Allowance Certificate**  
If you are a U.S. citizen, you should complete the entire form, including signature, and return to Susan Lee. If you are not a U.S. citizen, you will need to meet with Emory's nonresident alien tax specialist. Your department will help you schedule an appointment.
- **W-4, Federal Employee's Withholding Allowance Certificate**  
If you are a U.S. citizen, you should complete the entire form, including signature, and return to Susan Lee. If you are not a U.S. citizen, you will need to meet with

Emory's nonresident alien tax specialist. Your department will help you schedule an appointment.

- **I-9, Employment Eligibility Verification Form**

Complete the top portion of the form. The I-9, and the appropriate documents from the list on the back, must be presented to Susan Lee in person before your appointment begins.

- **Emory University Direct Deposit Authorization Form**

As soon as you have an account at the bank you will use after you move to Atlanta, complete the entire form, including signature, attach a voided check, and return to Susan Lee.

- **Emory College Conflict of Interest and Commitment Annual Disclosure Form**

Annual certifications for all faculty must be completed using the newly released Annual Certification module in eCOI. <https://www.ecoi.emory.edu> You will need to have your Emory ID and password to login.

## **Email**

Susan Lee is responsible for requesting your email account. Once she has done so, she will send you a letter confirming the request has been made.

Here are some helpful instructions regarding your initial email set up:

1. After you obtain your ID and password, go to the following website to create your system password (one that is sensible to you): <http://password.service.emory.edu/>.
2. If you wish to change your email address to one more recognizable, go to the alias creation process at: <https://www.app.emory.edu/eval>. You will only be able to do this once you have been fully entered into the PeopleSoft system, i.e. after Emory Human Resources has processed all of your employment paperwork.
3. Email can be accessed remotely by going to: <http://webmail.service.emory.edu>.
4. The Emory Help Desk can be reached at 404-727-7777.

## Telephone

Your Department is responsible for having a phone set up for you. Please contact the Department's administrative staff if you have any questions about this.

Emory's phone service – useful tips:

1. To dial numbers within Emory, you do not need to dial the full phone number, just the last five digits. For example, to call the Help Desk from your Emory phone, dial 7-7777, instead of having to dial the full 10-digit number.
2. To get an outside line, press “9” first and then dial the number.  
*Atlanta phone calls:* You will always need to dial the full 10-digit phone number to make a call to a person in the Atlanta Metro area, i.e. you need to dial the area code plus the number.
3. You will need a code to make long distance phone calls. Please ask your Department's staff about this.
4. The Network Communications (NetCom) Help Desk can be reached at 404-727-7777.

## EmoryCard (Access to Campus Services)

The EmoryCard is the official ID card of the University. Your picture for this card will be taken during the HR Orientation in the summer, and then your card will be sent to you through Campus Mail.

The EmoryCard automatically grants access for faculty and staff to the Woodruff Library and Cox Hall Computer Lab. Other access rights to the Woodruff PE Center or the Clairmont SAAC facility depend on the purchase of a membership.

You can use your EmoryCard as a debit card, which will speed you through Campus Dooley cash registers. In addition, Dooley purchases on EmoryCard receive an automatic 5% discount. Many off-campus merchants also honor the EmoryCard for discounts as well. For more information about this, visit:

<http://www.campuslife.emory.edu/emorycard/TestWeb/Faculty.aspx>.

## Electronically Accessing & Managing Information about your Classes

Emory uses several online technologies to facilitate communication between faculty and students and to allow faculty to effectively manage their courses. A brief overview of these technologies is provided below along with resources you can access to get further information.

## **Blackboard**

Blackboard is Emory's central online course management system and allows faculty to supplement their in-class Emory experience with digital content, announcements, forums, etc. and to email all students in each class.

Your course will not be automatically added to Blackboard. You will need to login (<http://classes.emory.edu>) with your Emory login and password, and click on the link to add your class section to Blackboard.

If you need more information about Blackboard before the September Orientation session, you have a few options:

1. Classes:
  - a. Emory's IT Department (AAIT) offers classes about Blackboard. There will be a couple of classes per day in the week prior to the start of the semester, and they will continue on throughout the semester.
  - b. The schedule is located online – scroll down to look for “Blackboard” sessions <http://www.cet.emory.edu/ecit/events/showevents.cfm>.
2. One-on-one assistance:
  - a. AAIT is also available for one-on-one sessions outside of the regular classes to assist you with Blackboard. Telephone: 404-727-7879
3. Online help:
  - a. FAQs, Guides, Tip Sheets, etc. are available online at <http://cet.emory.edu/cet/blackboard.cfm>.
4. Email:
  - a. IT services can be reached by email at [classes@emory.edu](mailto:classes@emory.edu).

## **OPUS**

OPUS is Emory's student registration/enrollment software application, which is facilitated through PeopleSoft. This is the system that faculty use to check who has enrolled into their courses and to enter grades at the end of the semester.

OPUS can be accessed through <http://www.opus.emory.edu>. You will need your Emory login and password to access your classes. Please note: you will not be able to see your class enrollments until Open Enrollment has ended, which is usually just before the semester begins.

Some information about OPUS can be found at <http://it.emory.edu/showdoc.cfm?docid=1068>.

There are no specific classes for faculty use of OPUS. If you need assistance with OPUS prior to arriving on campus, please contact the Academic Department Administrator in your department.

For assistance with OPUS once you are on campus, contact either your Academic Department Administrator or the AAIT Help Desk (404-727-7879).

## **LearnLink**

LearnLink is Emory's campus-wide online community resource and is designed to bring together faculty, staff, and students for both academic and extracurricular activities. For example, LearnLink offers:

- Email (including emails to all of the students in your classes)
- Course Materials & Discussion Groups
- Campus Announcements
- National & International News Resources
- Personal Web Pages
- Calendars

For more information, visit <http://it.emory.edu/showdoc.cfm?docid=722>.

If you need more information about LearnLink before the September Orientation session, you have a few options:

1. Classes:
  - a. Emory's IT Department (AAIT) offers classes about LearnLink. There will be a couple of classes per day in the week prior to the start of the semester, and they will continue on throughout the semester.
  - b. The schedule is located online – scroll down to look for “LearnLink” sessions <http://www.cet.emory.edu/ecit/events/showevents.cfm>.
2. One-on-one assistance:
  - a. AAIT is also available for one-on-one sessions outside of the regular classes to assist you with LearnLink. Telephone: 404-727-7879
3. Email:
  - a. IT services can be reached by email at [classes@emory.edu](mailto:classes@emory.edu).

### Emory's History

For a summary of Emory's history since 1836, please visit Emory's site at: <http://emoryhistory.emory.edu/history/index.html>. For a detailed account of Emory's history, you can also read "A legacy of heart and mind: Emory since 1836" by Gary S. Hauk, Vice President of Emory University, which can be borrowed through Emory's library system or purchased at your favorite bookstore.

### Key Facts & Figures about the College

College Student Population (2006-07):	~5,000
Entering Class Statistics (2006-07):	
Number of students:	1,329 (from over 14,000 applicants)
Average GPA:	3.69 / 4.00
Median SAT:	1350
Top ten percent of high school class:	90%+
Sex:	Female 55.6%; Male 44.4%
Ethnicity:	
White	53.6%
Black	8.15%
Hispanic	3.86%
Asian	24.25%
American Indian	0.14%
Other	9.87%
International:	8.15%
Number of faculty (2006-07):	516
Student/Faculty ratio:	9:1
Majors & Minors:	66 majors, 17 joint concentrations, and 53 minors

For more facts about the College, visit <http://www.college.emory.edu/about/facts.html>.

## Key Facts & Figures about the University

### Student Population (2006):

Total:	12,338
Undergraduate:	6,646
Graduate and professional:	5,624

### Degrees awarded (2005–2006):

Total:	3,485
Undergraduate:	1,806
Graduate:	1,202
Professional:	467

Emory University includes nine (9) schools and colleges:

1. Emory College
2. Oxford College
3. Graduate School of Arts & Sciences
4. Nell Hodgson Woodruff School of Nursing
5. Goizueta Business School
6. Rollins School of Public Health
7. School of Law
8. Candler School of Theology
9. School of Medicine

Number of Employees: 21,129\* (includes approximately 3,200 faculty)

*\*includes Emory University, Emory University Hospital, Crawford Long Hospital, The Emory Clinic, and Wesley Woods Inc.*

### Financial Information:

Tuition: \$32,100 for undergraduates

Operating budget: \$2.6 billion, as of August 31, 2006.

Endowment and trust funds: \$4.7 billion, as of August 31, 2006.

Sponsored research (2004-2005): Emory University received \$354 million in 2006.

For more facts about the University, visit <http://www.emory.edu/glance.cfm>.

## **Special Interest Resources**

### **President's Commissions:**

The President has established the following Commissions, which serve as advisory boards to the President:

- President's Commission on Race and Ethnicity (PCORE)  
<http://www.pcore.emory.edu/>
- President's Commission on Lesbian/Gay/Bisexual/Transgendered Concerns (PCLGBT) <http://www.emory.edu/PCLGBT/>
- President's Commission on the Status of Women (PCSW)  
<http://www.pcsw.emory.edu/>

### **Center for Women at Emory:**

Established in 1992, the Center offers learning experiences that help Emory women transform themselves and society. It serves as an advocate for gender equity throughout the University and encourages inquiry into gender issues. Its programs are about women but relevant to everyone.  
<http://www.womenscenter.emory.edu/>

### **The Office of Lesbian/Gay/Bisexual/Transgender Life:**

An administrative office housed within the Division of Campus Life, they offer programs and services designed to improve the campus climate and create an open and welcoming environment for LGBT students and employees. They aim to advance Emory University's goal of maintaining "a climate in which equality of all persons and openness to critical consideration of all ideas are encouraged and sustained."

[http://www.emory.edu/CAMPUS\\_LIFE/LGBTOFFICE/index.html](http://www.emory.edu/CAMPUS_LIFE/LGBTOFFICE/index.html)

### **Multicultural Programs and Services:**

This office provides services and programs to promote cultural diversity activities that create an appreciation for racial and cultural diversity.

<http://www.emory.edu/MULTICULTURAL/index.html>

### **Office of Disabilities Services:**

The mission of this office is to provide excellent support for the myriad accommodation needs of students and employees with a disability and or chronic medical conditions for Emory.

<http://www.emory.edu/EEO/ODS>

## Libraries

Eight libraries serve the University. The main library is the Robert W. Woodruff Library, located in the heart of Emory campus at 540 Asbury Circle. It supports all university programs with emphasis on arts and sciences and includes manuscripts, rare books, an Information Commons, and digital library programs. A reading room in the Mathematics and Science Center building provides access to departmental resources.

The other libraries are:

1. Business – Goizueta Business Library: in the Woodruff Library at 540 Asbury Circle
2. Chemistry – 1515 Dickey Drive, Suite 440, Sanford S. Atwood Chemistry Center
3. Health – Woodruff Health Sciences Center Library: 1462 Clifton Road
4. Law – MacMillan Library: 1301 Clifton Road
5. Music and Media – Heilbrun Library: in the Woodruff Library at 540 Asbury Circle
6. Oxford College – O’Kelley Memorial Library: 100 Hamill Street in Oxford, GA
7. Theology – Pitts Theology Library: 505 Kilgo Circle

Library Links:

1. Emory Libraries: <http://www.emory.edu/libraries.cfm>
2. GALILEO Databases: <http://www.galileo.usg.edu>
3. EUCLID library catalog: <http://www.library.emory.edu/>
4. Library Reserves: <https://ereserves.library.emory.edu/carryover>
5. ILLiad interlibrary loan system: <http://www.library.emory.edu/uhtbin/nph-illiad>
6. Libraries worldwide: <http://sunsite3.berkeley.edu/Libweb>

For more information about Emory’s libraries, visit <http://web.library.emory.edu>.

## Academic Resources

Calendars & Course Bulletin:

1. Academic Calendars: <http://www.registrar.emory.edu/calendars/calendars.html>
2. Final Exam Schedule: <http://www.registrar.emory.edu/exams/examsche.htm>

### **Teaching Support & Development:**

1. IT support for classroom instruction: <http://www.it.emory.edu/showdoc.cfm?docid=1625>
2. Emory's Center for Interactive Teaching: <http://cet.emory.edu/ecit/>
3. Videoconferencing services: <http://www.it.emory.edu/showdoc.cfm?docid=921>
4. University Advisory Council on Teaching (UACT): <http://www.emory.edu/TEACHING>
5. Emory College Online- A training program in teaching with technology: <http://www.emory.edu/COLLEGE/ECO>
6. Blackboard Faculty Resources: <http://cet.emory.edu/cet/blackboard.cfm>
7. Center for Teaching and Curriculum (Emory College only): <http://www.emory.edu/COLLEGE/CTC/index.html>
8. Office of Classroom Technologies: <http://it.emory.edu/showdoc.cfm?docid=1625>
9. Faculty Resources for Disabilities: <http://www.portals.emory.edu/about/index.html>
10. Emeritus College: <http://www.emory.edu/emeritus>

### **Research Funding Opportunities:**

1. OSP Directory of Internal Funding Sources: <http://www.osp.emory.edu/share/funding/internal.cfm>
2. University Research Committee: <http://www.urc.emory.edu>
3. Halle Institute: <http://www.emory.edu/OIA/Halle>
4. Institute of Comparative and International Studies (Emory College only): <http://www.icis.emory.edu>
5. Sources of External Funding: <http://www.osp.emory.edu/funding.cfm>

### **Research Support and Administration:**

1. Directory of Research Offices at Emory: <http://www.emory.edu/central/research.html>
2. Office of Sponsored Research: <http://www.osp.emory.edu>
3. Institutional Review Board: <http://www.emory.edu/IRB>
4. Office of Technology Transfer: <http://www.ott.emory.edu>
5. Research with animals: [http://www.whsc.emory.edu/animal\\_research](http://www.whsc.emory.edu/animal_research)
6. The Provost's Program in Manuscript Development: <http://www.emory.edu/PROVOST/facultydevelopment/manuscriptdevelopment/index.php>
7. Directory of Research Centers: <http://www.emory.edu/central/schools-int.html>

### **Opportunities for Community-Based Research and Teaching:**

1. Office of University Community Partnerships: <http://oucp.emory.edu>
2. Theory and Practice Learning: <http://www.tpl.emory.edu>

### **Academic Integrity:**

1. Student Honor Code: [http://www.college.emory.edu/current/standards/honor\\_code.html](http://www.college.emory.edu/current/standards/honor_code.html)
2. Committee on Academic Integrity:  
[http://www.emory.edu/PRESIDENT/academic\\_integrity.html](http://www.emory.edu/PRESIDENT/academic_integrity.html)

### **Policies & Procedures for Faculty:**

1. Tenure and Promotion:  
<http://www.college.emory.edu/about/faculty/guidelines.html>
2. Stopping the Tenure Clock:  
[http://www.emory.edu/SENATE/facultycou/fac\\_res/res\\_tenureclock.htm](http://www.emory.edu/SENATE/facultycou/fac_res/res_tenureclock.htm)
3. Appointment and Review of Lecturers and Senior Lecturers:  
<http://www.college.emory.edu/about/faculty/lecturers.html>
4. College Faculty Leave Policy: <http://www.college.emory.edu/about/faculty/leave.html>
5. Maternity Leave:  
[http://www.emory.edu/SENATE/facultycou/fac\\_res/res\\_maternity\\_leave.htm](http://www.emory.edu/SENATE/facultycou/fac_res/res_maternity_leave.htm)
6. Parental Leave:  
[http://www.emory.edu/SENATE/facultycou/fac\\_res/res\\_parental\\_leave.htm](http://www.emory.edu/SENATE/facultycou/fac_res/res_parental_leave.htm)
7. The Provost's Faculty Handbook:  
<http://www.emory.edu/PROVOST/documents/academicaffairs/facultyhandbbook.pdf>

### **Faculty governance:**

1. University Senate and Faculty Council: <http://www.emory.edu/SENATE/#>
2. College Faculty By-laws, Schedules & Committees:  
<http://www.college.emory.edu/faculty/faculty/index.html>



## Useful Links

1. The College website: <http://www.college.emory.edu/>
2. Emory University's directory of websites: <http://www.emory.edu/admin.cfm>
3. Emory's People Directory: <http://directory.service.emory.edu/>
4. The Provost's Office: <http://www.emory.edu/PROVOST/>
5. The President's Office: <http://www.emory.edu/PRESIDENT/>
6. Interactive Campus Map: <http://map.emory.edu/>

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## Faculty Development at Emory

Faculty Development for faculty members of the College is handled jointly by the University and the College's Office of Faculty, led by Dean Cristine Levenduski.

### College-wide Faculty Development

1. **New Faculty Orientation:** As mentioned previously, the New Faculty Orientation, organized by the Office of Faculty, occurs in early September and includes an introduction to the structure and policies of the College as well as library and computer services. The orientation is a -hour event and includes breakfast and lunch.
2. **Research:**
  - a. **Office of Grants Management:** the mission of this office is to promote externally funded research and related activities by facilitating successful relationships between College faculty and the federal, private and state organizations that support and sustain their work. For more information, contact Teresa Sussman at 404-727-0749 or visit <http://www.college.emory.edu/about/planning/grants/index.html>.
  - b. **Grant Writing Workshops:**
    1. **Humanities and Social Sciences:** The Center for the Study of Public Scholarships provides 1 workshop for faculty in each of the Fall and Spring Semesters. For dates and times, see <http://www.csps.emory.edu/GrantWritingWorkshops.htm>.

2. The Intensive Grant Writing Workshop for Faculty is designed especially for faculty who have a draft proposal and who are planning to apply to externally-based funding committees that are interdisciplinary in nature. For more information, please visit <http://www.csps.emory.edu/GrantWorkshopOverviewFacInt.htm>.
- c. Faculty Science Council: The Council's mission is to stimulate and facilitate faculty-driven initiatives in both teaching and scholarship and to provide a faculty-based forum for discussion and evaluation of those initiatives. For more information on the purpose of the Council and its activities, go to <http://www.college.emory.edu/fsc/>.
- d. Center for Humanistic Inquiry (CHI): In support of scholarship and research in the humanities, the Center offers fellowships for Emory faculty and graduate students as well as visiting scholars, and coordinates lectures and for a wide array of topics for participants across the campus. <http://www.chi.emory.edu/>

## **University-wide Faculty Development:**

### **1. Center for Faculty Development and Excellence: CFDE Mission Statement**

The Center for Faculty Development and Excellence supports the work of the office of the Vice Provost of Academic Affairs in encouraging faculty development and excellence, particularly through the sponsoring of faculty programs in teaching, writing, research and institution building. Each program sponsored will build intellectual community by:

1. honoring the work of faculty at all levels and career stages;
  2. encouraging and rewarding creativity and innovation;
  3. disseminating information across disciplinary, departmental, and school boundaries; and
  4. providing opportunities for follow-up and integration of programs within the regular life of the university.
2. **Academic Exchange: A Place for Scholarly Conversation:** The Academic Exchange is first and foremost a published forum for ongoing intellectual discourse among faculty colleagues, where vigorous, candid, and civil engagement on scholarly and academic pursuits may flourish. Published five times per year, this journal consists of opinion and reporting on issues of faculty life and thought at Emory. Faculty members are invited and encouraged to contribute their perspectives via a range of approaches and formats, from submitting a completed essay to working with a writer to present ideas in interview format. [http://www.emory.edu/ACAD\\_EXCHANGE/](http://www.emory.edu/ACAD_EXCHANGE/)

The Academic Exchange also has an on-line component, with a website that offers content not appearing in the print publication, and a by-subscription listserv, AEWEEKLY, a weekly email supplement to the publication during the academic year.

3. **Halle Institute:** The Claus M. Halle Institute for Global Learning is Emory University's premier venue for visits by heads of state, distinguished policymakers and influential public intellectuals from around the world. Established in 1997 with a gift from Claus M. Halle, the Institute brings distinguished visitors into face-to-face dialogue with the Emory and Atlanta community in events that address some of the most pressing issues of our times. <http://www.oia.emory.edu/Halle/>
4. **University Research Committee (URC) research grants:** The URC, a standing committee of the University Senate, is responsible for awarding small research grants (up to \$30,000) to University faculty. Research is defined as scholarly pursuit according to the guidelines of your discipline. These funds are intended to help researchers achieve short-term research goals that can be accomplished in one year. These projects often provide preliminary data needed for extramural grant applications. Grants are peer reviewed and ranked for quality and impact. URC grants are not intended as a continuing source of funding. For more information, go to <http://www.urc.emory.edu/guidelines/>.
5. **Grant Writing Workshop:** The University Research Committee offers two all-university, full day Grant-writing Workshops. One day is for Humanities, the other is for Bio-medical Sciences. For more information, call 404-727-7503.
6. **Manuscript Development Program:** The Program for Manuscript Development offers editorial assistance to Emory faculty working on book manuscripts, helping them to achieve their goals for writing and revision. They provide suggestions on book proposals, introductions, and chapters, as well as consultation about issues related to the writing process and book publication. Typically, faculty use this program to help them craft the most effective presentation of their ideas, and we often discuss organization, voice, clarity, and strategies for engaging readers. Any full-time faculty member can call or email the editors to make an appointment for a consultation. For more information, visit <http://www.emory.edu/PROVOST/facultydevelopment/manuscriptdevelopment/index.php>.



## Useful Links

1. College Office of Faculty <http://www.college.emory.edu/about/faculty/index.html>
2. Tenure & Promotion Guidelines:  
<http://www.college.emory.edu/about/faculty/promotion.html>
3. Faculty Committees: <http://www.college.emory.edu/faculty/faculty/committees.html>
4. Office of the Provost: <http://www.emory.edu/PROVOST/>

## Parking & Shuttles at Emory

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### Parking

Once you have started your position at Emory, you are entitled to purchase a parking permit. In order to receive your permit, you will need to complete an application (found here: <http://www.epcs.emory.edu/park/REGISTRATION.HTM>) and take it with your Offer Letter to the Parking Office, located at 1701 Lowergate Drive. The Parking Office is open Monday through Friday, 7:30am - 5:30pm and on Saturday, 8:00am - 12:00pm.

Information on alternative transportation and regulations (reduced parking fees and preferential spots), can also be found here: <http://www.epcs.emory.edu/park/parking%20rules%20text.pdf>.

Parking Office website: <http://www.epcs.emory.edu/park/>.  
Tel: 404-727- PARK

### Shuttles

Emory's shuttles, which traverse the campus (even in pedestrian-only zones) and make trips to local malls and shopping centers, play an integral role in reducing traffic congestion and improving Atlanta's air quality. The new plan for the Emory Campus calls for larger shuttle routes and more frequent trips, in an effort to reduce traffic congestion around Emory.

All Emory campus shuttles are accessible to persons with mobility impairments. Emory shuttles are also free and open to the public.

The latest shuttle map will be available online. To get more information on Shuttle Routes and Schedules, please go to: [http://transportation.emory.edu/Map\\_System2008.pdf](http://transportation.emory.edu/Map_System2008.pdf).

## About Emory's Neighborhoods

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**Druid Hills:** one of Atlanta's most visually beautiful neighborhoods. Designed to be the perfect suburban community, trees line the winding streets and parks surround the area. One of the parks, Olmsted Park (named after Frederick Law Olmsted, who designed and planned Druid Hills), is currently undergoing a restoration which includes the burying of utility lines and adding new signage, lights, pedestrian paths, shrubs, trees, flowers and a new playscape. The neighborhood encompasses the Emory University campus. It is also on the National Register of Historic Places.

**Virginia Highland:** is one of Atlanta's most popular neighborhoods. Located next to Midtown, the Highlands have a long and rich history. Originally created to be a trolley community with

close access to commercial venues, this neighborhood has been able to retain the close proximity to residential and commercial areas. Everyone from local artists and musicians, students, and young families live in this area. Atlantans come here for some of the best dining and entertainment options in the city.

**Midtown:** one of Atlanta's premier neighborhoods. Located in the heart of the city, with active arts and business districts as well as a plethora of housing options, one can really live, work, and play in this neighborhood. Midtown has a large gay population, and prides itself on diversity and acceptance.

**Ansley Park:** known as Atlanta's first suburban community in the northern section of the city, Ansley Park is located just north of Piedmont Park and east of Midtown. It is listed on the National Register of Historic Places. It's unique in that this planned residential community has been able to survive, when the high rise office towers of Midtown's bustling business district tower over it. If you are into architecture, this is a great area to take a drive through, because there are so many unusual and grand houses to see. But be careful, the winding roads of Ansley Park can get even the locals going in circles. Then again, this is not such a bad place to get lost.

**Buckhead:** considered to be Atlanta's most lavish neighborhood. Some of the city's most grand mansions are in this area. It is also home to fine dining, a large entertainment district, and upscale shopping malls. Buckhead also is the city's commercial center, and a large portion of Atlanta's workforce is employed in this area.

**Decatur:** has a "small town" feel to its community. The Courthouse marks the center of town, and the surrounding square has many delightful restaurants and bars. Outdoor concerts are performed on the square Saturdays in May and September. There are many young families and working professionals in this area.

**Little 5 Points:** home of Atlanta's alternative scene, on the corner of Moreland Avenue and Euclid Avenue. Come here to see body piercing, colored hair, and other funky stuff. There are several theaters and lots of great places for live music (check out The Point and the Star Community Bar). You can also find tons of little shops with great gifts and clothing. "Little 5" is a somewhat transitional neighborhood with many refurbished homes that make the area unique.

**Downtown Atlanta:** is also an area going under a concerted revitalization effort. Like many large cities, downtown was a place where people went to work, but after nightfall, the streets became deserted, except for an unseemly crowd. Today things seem to be headed in the right direction. The 1996 Summer Olympics were the turning point for this neighborhood, bringing in funds that have helped establish mixed income residential communities, schools, and other community oriented projects. The housing market really has boomed here, with lofts, condos, and apartments available for rent or sale. More commercial interests are taking notice of this development, providing new residents with grocery chains and other essential needs.

**Grant Park:** is the in-town neighborhood surrounding Grant Park, which houses the Atlanta Zoo and the Atlanta Cyclorama (360° depiction of the 1864 Battle of Atlanta), and is one of Atlanta's historic neighborhoods.

**Atlantic Station:** is like a city within a city. Located just west of Midtown, Atlantic City is designed to be a pedestrian city. It contains a supermarket, bank, movie theater, sidewalk cafés, parks, restaurants and shops - within walking distance of 5,000 homes, lofts, and apartments. Atlantic Station includes a diverse mix of affordable, middle income and upscale homes.

## About Atlanta

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### Key Facts & Figures: *The City of Atlanta*

The City of Atlanta itself is relatively small. With a population of approximately 430,000 residents, it is only 1/10 the size of the Metro Atlanta area.

Population = 425,100 (2005)

Median Household Income = \$37,385 (2004)

Government: Atlanta is governed by a mayor, Shirley Franklin, and a 15-member City Council (President: Lisa Borders).

Atlanta's symbol is the Phoenix, a legendary bird of Egyptian mythology that rose from its own ashes with renewed strength and beauty.

### Key Facts & Figures – *Metro Atlanta*

Metro Atlanta is a large 28-county region comprised of a highly developed urban core, prolific suburban “bedroom” communities and tranquil small towns and rural locations. Metro Atlanta is the population center of the Southeast, and the 9th largest metro area in the United States. Atlanta’s diverse array of industries, job opportunities, and educational and cultural amenities combined with a lower average cost of living attracted the largest in-migration of new residents in the U.S. during the last decade.

Population (2005):	4,917,717
Population (est. 2015)	5,637,600
Median Household Income (2004)	\$51,186
No. of businesses	135,000
Median Age	33

For more of Metro Atlanta’s Vital statistics, visit <http://www.metroatlantachamber.com>

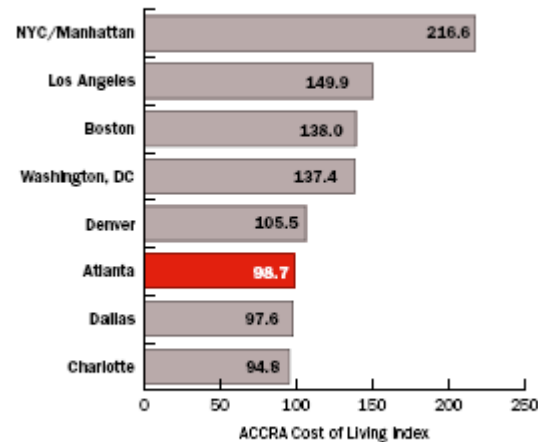
## **Recent Accolades for Atlanta**

- Ranked 3rd by Fortune Magazine for “Top Cities with the Most Fortune 500 Headquartered Firms” (2007).
- Ranked 1st in U.S. as least costly large city for business by KPMG (2006).
- Ranked 3rd by Site Selection Magazine for number of 2006 projects landed.
- Ranked 2nd by Black Enterprise Magazine for "Top Cities for Black Americans" (2007).
- Ranked 3rd by Expansion Management magazine's list of “America's 50 Hottest Cities” (2006).
- Ranked 1st in U.S. as least costly large city for business by KPMG (2006)

## **Cost of Living**

Moderate prices for major items such as housing, clothing and gasoline help keep Atlanta’s cost of living consistently lower than in other major metro areas. Housing is more affordable in metro Atlanta than in many other major metro areas. The average price for an executive-level, 2,200 sq. ft. home with four bedrooms and 2.5 baths is approximately \$271,000 in Atlanta, although the price of housing varies widely across the different communities of Metro Atlanta.

## Selected Cost of Living Comparisons:



U.S. Average is 100  
Cost of Living Index, ACCRA, 1st Quarter 2004

Source: Metro Atlanta Chamber of Commerce - Metro Atlanta Overview

## Climate

Atlanta's location in the foothills of the Appalachian Mountains and its 1,050-foot altitude create favorable conditions for its climate. Atlanta weather offers four distinct seasons; winters are mild and short; summers, usually lasting from May to August are hot and humid; spring and fall are long and gentle. With this moderate Atlanta, Georgia weather, outdoor sports and cultural activities can take place year round. Normal annual rainfall in the metro area is 49.08 inches. Average annual snowfall totals two inches. Atlanta's average annual temperature in July is 78.8°F and in January it is 43.2°F.

For the daily weather forecast, visit <http://www.weather.com> and enter zip code.

## Airport

Hartsfield-Jackson International ([www.atlanta-airport.com](http://www.atlanta-airport.com)) is the major airport in Atlanta. It has been ranked either the world's first or second busiest airport every year since 1994. The airport is located in the southern section of Metro Atlanta – just inside the Interstate 285 (I-285) perimeter – just south of where the I-75 and I-85 converge.

## Top employers

### Atlanta's Top Employers, 2006

Rank	Company	Atlanta Employees	Employees Nationwide*	Product or Service
1	<b>Gwinnett County Public Schools</b> <a href="http://www.gwinnett.k12.ga.us">www.gwinnett.k12.ga.us</a>	27,197	27,197	Public education, K-12
2	<b>Emory University</b> <a href="http://www.emory.edu">www.emory.edu</a>	21,797	21,797	Education institution
3	<b>Delta Air Lines</b> <a href="http://www.delta.com">www.delta.com</a>	19,235	51,275	Air transportation
4	Publix Supermarkets <a href="http://www.publix.com">www.publix.com</a>	16,855	132,000	Grocer
5	Kroger Company <a href="http://www.kroger.com">www.kroger.com</a>	15,500	290,000	Grocer
(tie)	<b>Bellsouth Corp.</b> <a href="http://www.bellsouth.com">www.bellsouth.com</a>	15,500	15,500	Telecommunications, wireless comm., cable & digital TV, Internet & data services
7	Wal-Mart Stores <a href="http://www.wal-mart.com">www.wal-mart.com</a>	14,700	1,200,000	Discount retailer
8	<b>DeKalb County Public Schools</b> <a href="http://www.deKalb.k12.ga.us">www.deKalb.k12.ga.us</a>	14,500	14,500	Public education, K-12
9	United States Postal Service <a href="http://www.usps.gov">www.usps.gov</a>	14,000	753,000	U.S. postal service
10	<b>Home Depot</b> <a href="http://www.homedepot.com">www.homedepot.com</a>	13,184	325,000	Home improvement retailer

Source: Metro Atlanta Chamber of Commerce

For a list of the top 50 employers, visit

<http://www.metroatlantachamber.com/macoc/business/img/TopEmployers2006.pdf>.

## Guides for Atlanta

Request a visitor's guide at: <http://www.atlanta.net/Visitors/brochureGuides.html>.

Request a relocation guide at: <http://www.atlanta.net/movinghere/relocation.aspx>.

### Traffic

Atlanta is renowned for its terrible traffic. During rush hour every morning (5:30 – 9:00 am) and afternoon (4:00 to 7:00 pm) there are major slow downs on the major interstates and highways (I-20, I-85, I-75, and GA-400) as well as on the smaller roads. The traffic does lighten in the summer months (May – August) when the elementary and high schools are out of session, although summer tends to be when the most road construction takes place.

If you are traveling with at least one other person in your vehicle on the freeways, you can drive in the designated High Occupancy Vehicle (HOV) lanes, which often have less traffic than other lanes. These are the left-most lane and will be designated with HOV signs.

### Do I need a car?

Atlanta is a sprawling city and so many people find it necessary to own a vehicle. There is, however, a public transit system, MARTA, which has train lines that run North-South and East-West, and bus routes across the city.

If you don't have a vehicle already, it would be wise to wait until you move to Atlanta to determine whether or not you need a car.

### MARTA Transit System

MARTA (<http://www.itsmarta.com/>) is Atlanta's modern transit system, consisting of a rail system and a bus system.

The cost to ride MARTA (Single One-way Fare) is \$1.75, and if you plan to use MARTA extensively, there is a University Pass program (for faculty, students & staff) - see <http://www.itsmarta.com/upass/index.htm> for more information. Children 6 and under ride free with a paying adult.

Some MARTA stations provide free parking. A table indicating which stations are free can be found here: <http://www.itsmarta.com/howto/parking.htm>.

MARTA can be very convenient for trips into downtown to see a concert or sporting event, or to take you right into the heart of Atlanta's Hartsfield-Jackson airport.

## Navigation

Atlanta has four major Interstate highways, which Atlantans refer to as I-75, I-85, I-285 and I-20. I-75 and I-85 run North-South and merge for several miles in the middle of town. I-285 forms a ring that runs around Atlanta, and anything outside the I-285 is known as “outside the perimeter”. Another bit of shorthand you're likely to hear is Spaghetti Junction, which refers to the large, multi-level, looping interchange that connects the I-85 with the I-285.

Atlanta is also not an easy city to navigate – streets constantly change direction and name. Plus there are over 130 streets, lanes, drivers, etc. called “Peachtree”.

Here are some tips to help you learn to navigate our fair city:

1. **Get yourself a good map upon your arrival.**
2. Concentrate on learning the main roads first. About Peachtree's various forms: It is first street, then road and eventually boulevard. It is Peachtree Street from downtown to a point just north of the Midtown district where it becomes Peachtree Road. We're told that decades ago, this is where the paved road ended and a country dirt road began.
3. Five Points is the center of downtown Atlanta. It's formed by the intersection of Peachtree, Decatur/Marietta streets and Edgewood Avenue.
4. Little Five Points is 2.5 miles east of downtown at the convergence of Moreland, McLendon and Euclid avenues. It's one of Atlanta's most eclectic shopping areas and a multicultural mecca, a scaled-down version of New York's East Village.
5. Downtown is the area around Five Points. Midtown is the area around Piedmont Park; it's the first neighborhood bordering Peachtree north of downtown. Uptown is Buckhead, filled with lots of upscale clubs, restaurants and boutiques; it's populated with shoppers by day and bar-hoppers by night. The heart of Buckhead is about 6 miles up Peachtree Street from Five Points.

Source: <http://med.emory.edu/CME/partic/driving.html>

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## Vehicle Registration, Insurance & Driver's Licenses

### Driver's License

As a new resident of Georgia, you have 30 days to apply for a Georgia driver's license. You can exchange a valid, out-of-state license at a Department of Drivers Services location. For the most up-to-date information and further information on items such as fees, visit <http://www.dds.ga.gov/drivers/DLdata.aspx?con=1744173714&ty=dl>.

You will need to bring the following:

1. a Valid Out of State License (or an expired out of state license if not expired more than 2 years)
2. your social security number. You do not have to have the actual card with you.
3. proof of Georgia residency by presenting a bank statement issued within the past 45 days; a utility bill issued within the past 45 days; current valid rental contracts and/or receipts for payments made within the last 45 days for rent payments with valid Georgia residence address; or an employer verification (letter from employer on company letterhead stating applicants full name and home address).
4. proof of identity such as an original birth certificate; certificate of birth registration; certified copy of birth certificate, certified copy of court records (adoption, name or sex change); certified naturalization documentation; immigration ID Card, valid passport or a military identification card issued by the United States armed forces.
5. Provide proof of citizenship, which for most customers is satisfied using a birth certificate issued by a U.S. state or territory or immigration documentation. All documents must be originals and cannot be faxed copies. (If you are a foreign national, bring your IAP-66, I-20 or I-94 card.)

Please be aware that you will take an eye exam.

**Appointments & Locations:** Those new to the State may make an appointment to exchange an out-of-state driver's license for a Georgia license at five metro-Atlanta locations:

1. South DeKalb Mall
2. Marietta
3. Lithonia
4. Lawrenceville
5. Locust Grove

Appointments are encouraged but not required. You may make an appointment by calling the Call Center Reservation lines (678-413-8500, Select Option 3).

## **Registering your car in Georgia (license plate, title & registration)**

As a Georgia resident, you must register your cars, trucks, trailers, motorcycles and motor homes and apply for Georgia certificates of title, when a Georgia title is required, within thirty- (30) days of establishing residency in this state at the Tax Commissioner's Office in the county in Georgia where you reside. For the most up-to-date information about what to bring and links to

the specific documents that need to be completed, go to <http://motor.etax.dor.ga.gov/motor/registration/newgares.asp>

County Tax Commissioners' Offices in this state have varying rules for new residents. Most require a new resident to appear in person at their office. Please be aware that you will need to insure your vehicle prior to registration, and you may be required to bring proof that your vehicle has passed an emission inspection. If your car is imported, you will also need to bring the documentation provided to you by US Customs.

Generally, 1986 and newer year model vehicles require a Georgia certificate of title. Unless you already have a Georgia title issued in your name for your vehicle or the vehicle does not require a Georgia title, you must apply for a Georgia title at the same time you register your vehicle at your County Tax Commissioner's Office. A Georgia title will not be issued for a vehicle based on a registration certificate from a non-title state or country when the vehicle does not require a Georgia title (1963-1985 year model vehicles).

To locate your Tax Commissioners' Office, go to <http://motor.etax.dor.ga.gov/locate/tagoffices/> and select your county from the drop down list.

For information about how much it will cost to register your car, visit <http://motor.etax.dor.ga.gov/motor/registration/costtoregister.asp>. Please note that in addition to the initial registration and tag fees, you will pay a yearly registration fee and tax, due each year on your birthday.

## **Auto Insurance**

The Department of Motor Vehicles has put together a list of Auto Insurance companies at <http://www.dmv.org/auto-insurance.php>. All of these companies provide free quotes online.

If you are just moving to Atlanta from another state and have auto insurance, please remember to contact your insurance company to update your contact information.

## **Employee Discounts on Car Rental**

Emory faculty and staff are eligible for car rental discounts with participating companies. Please visit Sparkfly, our new Employee Discount Program at [www.emory.sparkfly.edu](http://www.emory.sparkfly.edu) for current information on discounts. You will need your Emory login ID and password to access the site and you will need to login the first time from an Emory computer.

## **Live traffic reports**

The Atlanta Journal Constitution provides live traffic reports online at their site: <http://www.ajc.com/metro/content/metro/traffic/index.html>. There is an real-time, interactive traffic map, and you can check your commute time.

## Schools, Special Schools, Preschools & Child Care

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### Overview

More than 600,000 students attend 27 city and county school systems throughout the Atlanta MSA [Metropolitan Statistical Area]. Another 200 private schools serve the area.

Metro Atlanta also has over 40 accredited degree granting senior colleges and universities that offer a total of more than 400 fields of study. Atlanta-area senior colleges, universities and technical colleges have a combined enrollment of more than 130,000 students.

Source: Metro Atlanta Chamber of Commerce

### Useful links for locating schools in the Atlanta area:

1. AJC's Ultimate Atlanta School Guide:  
<http://www.ajc.com/metro/content/metro/schoolguide/index.html>
2. Atlanta Public Schools' list of schools:  
<http://www.atlanta.k12.ga.us/content/schools/SchoolList.pdf>
3. Emory's School and Day Care Center Locator:  
[http://www.emory.edu/HOUSING/GRAD/school\\_care.html#ChildCare](http://www.emory.edu/HOUSING/GRAD/school_care.html#ChildCare)

## Shopping

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Atlanta is home to some really great shopping. From the quirky shops in Little 5 Points to the upscale malls of Buckhead to discount premium outlet malls, Atlanta has it all. You should be able to find almost anything you're looking for. And in Atlanta you can shop every day of the week – and even 24 hours a day in some stores!

We've tried here to provide you with information about the major shopping centers in Atlanta, as well as some links to help you find what you need.

### Home Supplies

There are many stores within a few miles of Emory offer items for your home – from furniture to home improvement items to decorative accessories. Some stores you may want to look at include:

**Target**

Sells house items (dishes, furniture, cooking equipment, patio accessories, etc.), clothing, some food, bath & beauty products, etc. at reasonable prices and has a pharmacy.

The Target closest to Emory is located at:

2400 N Druid Hills Rd NE  
Atlanta, GA 30329  
Tel: 404-267-0060

To find the Target closest to you, go to <http://www.target.com> and click on the “Store Locator” link.

**Wal-Mart**

Also sells house items clothing, some food, bath & beauty products, automotive supplies, electronics, etc. at very reasonable prices. You can view many of their products online at <http://www.walmart.com>.

The Wal-Mart located closest to Emory is at:

4375 Lawrenceville Hwy  
Tucker, GA 30084  
Tel. 770-939-2671

To find the Wal-Mart closest to you, go to [http://www.walmart.com/cservice/ca\\_storefinder.gsp](http://www.walmart.com/cservice/ca_storefinder.gsp) and enter your address or zip code.

**Ikea**

Sells creative, inexpensive furniture and many household items. All of their products can be viewed online: <http://www.ikea.com/>.

The only store in Atlanta is located at:

441 16th Street  
Atlanta, GA 30363  
Tel. 404-745-4532

**Home Depot**

Sells hardware, tools, garden items, lumber, kitchen cabinets, etc. Their products are viewable at <http://www.homedepot.com>.

The Home Depot located closest to Emory is at:

650 Ponce DE Leon  
Atlanta, GA 30308  
Tel. 404-892-8042

## **Lowe's**

Also sells hardware, tools, garden items, lumber, kitchen cabinets, etc. Their products are viewable at <http://www.lowes.com>.

The Lowe's located closest to Emory is at:

1280 Caroline St. NE  
Atlanta, GA 30307  
Tel. 404-658-8650

## **Marshalls, TJ Maxx, & Home Goods:**

Sell department and specialty store merchandise at a discount (often up to 60% off) such as linens, rugs, dishes, pictures, etc. To locate stores close to you, go to:

<http://www.marshallsonline.com/>

<http://www.tjmaxx.com>

<http://www.homegoods.com>

## **Food (Groceries)**

Several of Atlanta's grocery stores such as Kroger and Publix are open 24 hours a day. Most other stores will be open until approximately 9:00 pm.

Please note: Alcohol can only be bought Monday through Saturday, and while beer and wine are sold at grocery stores, hard liquor is sold only at "package stores".

## **Kroger**

One of the largest grocery retailers in the US. There are several Kroger locations throughout the Atlanta area.

There are two Kroger stores close to Emory:

1799 Briarcliff Rd NE

Atlanta, GA 30306

Tel: 404-607-1189

2205 Lavista Rd

Atlanta, GA 30329

Tel. 404-633-8694

Go to <http://www.kroger.com> to locate the store nearest you.

## **Publix**

The largest and fastest-growing employee-owned supermarket chain in the US.

There are two Publix stores close to Emory:

2155 N Decatur Rd

Decatur, GA 30033-5307

Tel: 404-638-6015

2969 N Druid Hills Rd NE

Atlanta, GA 30329-3909

Tel: 404-638-6022

Go to <http://store.publix.com/publix/>, to find the store closest to you.

### **Dekalb Farmers Market**

Offers a wide range of regular and organic produce, meat, poultry, spices from all over the world, and an excellent selection of beer and wine.

3000 E. Ponce de Leon Ave  
Decatur, GA  
Tel. 404-377-6400  
<http://www.dekalbfarmersmarket.com>

### **International Farmers Market**

Offers imported and organic fruits and vegetables. Fresh seafood, wines, beer and a variety of products from around the world can also be found here.

Two locations serve the Atlanta area:

5193 Peachtree Ind. Blvd Chamblee, GA 30341 Tel. 770-455-1777 <a href="http://internationalfarmersmarket.com/index.asp">http://internationalfarmersmarket.com/index.asp</a>	5495 Jimmy Carter Blvd Norcross, GA 30093 Tel. 770-840-7660
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### **Whole Foods**

The world's leading retailer of natural and organic foods, with 7 stores in the Atlanta area.

Two stores located closest to Emory:

2111 Briarcliff Rd Atlanta, GA 30329 Tel. 404-634-7800	650 Ponce de Leon Ave NE Atlanta, GA 30308-1833 Tel. 404.853.1681
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To locate the store nearest to your home, go to  
<http://www.wholefoodsmarket.com/stores/index.html>.

### **Pharmacies**

#### **CVS**

Provides products such as drug prescriptions, vitamins, first aid supplies, cold and headache remedies, etc. There are many stores in the Emory area, including one in Emory Village. To find the one closest to you, go to <http://www.cvs.com> and click on “Store Finder”.

#### **Walgreens**

Also sells products such as drug prescriptions, vitamins, first aid supplies, cold and headache remedies, etc. There are many stores in the Emory area, so to find the one closest to you, go to <http://www.walgreens.com/storelocator/find.jsp>.

**Please note:** Many grocery stores (Kroger, Publix) and stores like Wal-mart and Target also have a pharmacy.

## **Clothing & Shoes**

Most Atlantans do their shopping at a mall. The 3 largest malls located within a reasonable distance of Emory are:

### **Lenox Square**

3393 Peachtree Road NE  
Atlanta, GA 30326  
Tel. (404) 233-6767

Major department stores in Lenox Mall include Bloomingdale's, Neiman Marcus and Macy's. The mall also features almost 250 specialty stores, for example. BCBG, Burberry, Brooks Brothers, Cartier, Louis Vuitton, Kate Spade, Hermes, Polo Ralph Lauren, and Victoria's Secret. There are casual eateries, a food court, and fine dining restaurants.

### **Phipps Plaza**

3500 Peachtree Rd NE  
Atlanta, GA 30326  
Tel. 404-262-0992

Across the street from Lenox Square, Phipps Plaza is the most upscale shopping mall in Atlanta. It is anchored by Nordstrom, Parisian, and Saks Fifth Avenue, and has approximately 100 specialty stores, 5 full service restaurants, a food court, and a 14-screen movie theatre.

### **Perimeter Mall**

4400 Ashford-Dunwoody Rd, Suite 1360  
Atlanta, Georgia 30346-1513  
Tel. 770-394-4270

Perimeter is another one of Atlanta's great malls. Less upscale than Lenox or Phipps, it has a great selection of stores, and is anchored by Bloomingdales, Dillard's and Macy's.



## **Useful Link**

1. To search for a particular type of shop, try <http://atlanta.citysearch.com/>.

## Entertainment & Activities at Emory

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1. Arts at Emory calendar: <http://www.arts.emory.edu/calendar/gridview.cfm>
2. Carlos Museum: <http://www.carlos.emory.edu/>
3. Theater at Emory: <http://www.theater.emory.edu/>
4. Schwartz Center for Performing Arts: <http://www.schwartzcenter.emory.edu/>
5. Lullwater Park: <http://www.emory.edu/ADMISSIONS/about/lullwater.htm>
6. SAAC Outdoor Pool (for faculty, staff and students):  
[http://www.emory.edu/HOUSING/CLAIRMONT/saac\\_fac.html#swim](http://www.emory.edu/HOUSING/CLAIRMONT/saac_fac.html#swim)
7. Blomeyer Health Fitness Center: <http://emory.hr.emory.edu/blomeyer/blomeyer.html>
8. Woodruff Physical Education Center: <http://www.wpec.emory.edu/>
9. Athletics & Recreation: [http://www.emory.edu/sports\\_recreation.cfm](http://www.emory.edu/sports_recreation.cfm)
10. Recreational Services: <http://www.rec.emory.edu/>

## Entertainment & Activities in Atlanta

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A moderate climate allows Atlantans to take advantage of a number of outdoor festivals, concert venues and attractions nearly year-round.



### Emory Discounts

Check at the Box Office, located on the main floor of the Dobbs University Center (DUC), for discounted tickets to attractions around Atlanta, or logon to their site to see a selection of tickets offered: <http://www.emory.edu/DUC/tid/index.htm>.



### General Online Resources (search for events, reviews, etc.)

1. Access Atlanta <http://www.accessatlanta.com>
2. Creative Loafing <http://atlanta.creativeloafing.com/>
3. Full list of attractions <http://www.atlantasmartcity.com/html/play/attractions.html>

## Restaurants



1. Emory's website for visitors offers links to restaurants in various neighborhoods <http://www.emory.edu/visitors.cfm#diningout>.



2. To search for a particular type of restaurant, try the following websites. Ratings and reviews are included for many restaurants.
  - a. <http://atlanta.citysearch.com>
  - b. <http://www.accessatlanta.com/restaurants/content/restaurants/index.html>



3. Check out Downtown Atlanta Restaurant Week every July/August [http://www.atlantadowntown.com/HavingFun\\_RestaurantWeek.asp](http://www.atlantadowntown.com/HavingFun_RestaurantWeek.asp)
4. The area of Buford Highway just inside the I-285 is the home of dozens of ethnic restaurants - mainly Chinese, Korean, Latin American and Vietnamese restaurants, but you can also find Ethiopian, Indian, and Japanese. Most of these are modest, family-run affairs in small spaces with plenty of character in place. For more information, see the article from Creative Loafing at <http://atlanta.creativeloafing.com/gyrobase/Content?oid=oid%3A3934>.

## Concert listings & tickets:

1. Atlanta Music Guide: <http://www.atlantamusicguide.com/>
2. Ticketmaster: <http://www.ticketmaster.com>

## Theatre, Music, Art & History

1. High Museum: <http://www.high.org>
2. Atlanta Symphony Orchestra: <http://www.atlantasymphony.org/>
3. Fox Theater: <http://www.foxtheatre.org/>
4. Atlanta Ballet: <http://www.atlantaballet.com/>
5. Atlanta History Center: <http://www.atlhist.org/>
6. Atlanta Opera: <http://www.atlantaopera.org/>
7. The Carter Center: <http://www.cartercenter.org/>

8. Martin Luther King, Jr. Center and National Historic Site: <http://thekingcenter.org/>
9. Woodruff Arts Center: <http://www.woodruffcenter.org>

## Attractions

1. CNN Center: <http://www.cnn.com/StudioTour/>
2. Georgia Aquarium: <http://www.georgiaaquarium.org/>
3. Zoo Atlanta: <http://www.zooatlanta.org>
4. Underground Atlanta: <http://www.underground-atlanta.com/>
5. World of Coca-Cola: <http://www.woccatlanta.com/>
6. Atlanta Botanical Gardens: <http://www.atlantabotanicalgarden.org>

## Annual Festivals, Events, & Concerts (free)

1. Atlanta Jazz Festival (April-May): <http://www.atlantafestivals.com/>
2. Decatur Events (Concerts, etc.) on the Square: <http://www.decaturga.com/events.aspx>
3. Screen on the Green (June): <http://www.piedmontpark.org/do/calendar.html>
4. Music at Noon (May-June): <http://www.centennialpark.com/events/man.html>
5. Wednesday Wind Down (April-Sept): <http://www.centennialpark.com/events/wwd.html>
6. Link to full calendar of annual events:  
<http://www.atlantasmartcity.com/html/play/annualevents.html>

## Sports

Atlanta has many professional sports teams, which are fun and exciting to watch. Atlantans are particularly fond of their Braves team as well as the College football teams (University of Georgia and Georgia Tech).

1. Atlanta's teams:
  - a. Atlanta Braves (MLB – baseball): <http://atlanta.braves.mlb.com>
  - b. Atlanta Falcons (NFL - football): <http://www.atlantafalcons.com/>

- c. Atlanta Hawks (NBA - basketball): <http://www.nba.com/hawks/>
  - d. Atlanta Thrashers (NHL - hockey): <http://www.atlantathrashers.com/>
  - e. Atlanta Silverbacks (American Professional Soccer League):  
<http://www.atlantasilverbacks.com/>
  - f. Georgia Tech Football:  
<http://ramblinwreck.cstv.com/sports/m-footbl/geot-m-footbl-body.html>
  - g. University of Georgia (Athens) Football: <http://georgiadogs.com>
2. For a full list of outdoor sports (professional and non-professional) in the Atlanta area, visit: <http://www.atlantasmartcity.com/html/play/sports.html>
  3. To receive great discounts on Braves and Thrashers tickets, show your Emory ID at the ticket counter on the day of the game.
  4. Georgia Dome: the Dome is the home venue for the Atlanta Falcons and it annually hosts the Atlanta Football classic, the SEC Football Championship, and the Chick-fil-A Peach Bowl. The Dome is also frequently a venue for non-sporting events such as major trade shows and concerts. <http://www.gadome.com/>



## Outdoor Activities

### Golf

1. For information about Atlanta's daily fee and resort golf courses, visit: <http://www.golfatlanta.com>. You can search by golf course name, location and price.
2. For information about Georgia State Park Golf Courses, go to <http://georgiagolf.com>.

### Parks

1. Piedmont Park: located in Midtown, Piedmont is the city's most popular gathering place, and is perfect for walking, rollerblading, picnicking or enjoying one of the many festivals and markets held there. Dogs are welcome, and there is even a large meadow where you can take them off leash. For more information, visit <http://www.piedmontpark.org/>.
2. Callaway Gardens: is a beautiful 13,000-acre resort and gardens. Located an hour away from Atlanta, Callaway offers both a gorgeous landscape and a variety of special events, especially in the summer. Plan a trip during the Sky High Hot Air Balloon Festival on Labor Day Weekend or take advantage of the beach at Robin Lake.  
<http://www.callawaygardens.com>

3. Kennesaw Mountain/National Battlefield Park: offers 16 miles of extensive hiking trails and stunning scenery. There is a Visitors Center, where you can find trail maps.  
<http://www.nps.gov/kemo/>
4. Lake Lanier Islands Resort: located 30 minutes from downtown Atlanta, the year-round 1,100-acre resort boasts a variety of amenities and attractions including the 216-room Emerald Pointe Resort, 30 New England-style Lake Houses, 18-holes of championship golf, the lake's largest fleet of rental boats at Harbor Landing, a summertime Beach & WaterPark, scenic horseback riding on Lanier and exquisite spa services.  
<http://www.lakelanierislands.com/>
5. Stone Mountain Park: is a 3,200-acre park just outside of Atlanta, and offers hiking, golfing, picnicking, fishing, paddlewheel boat, and a laser light show throughout the summer months. For more information, log on to <http://www.stonemountainpark.com/>.
6. Six Flags Over Georgia: is a huge rollercoaster park located west of Atlanta on I-20.  
<http://www.sixflags.com/parks/overgeorgia/index.asp>
7. Six Flags White Water: is one of the top 10 water parks in the country, and is open May through mid-September. <http://www.sixflags.com/parks/whitewater/index.asp>
8. Silver Comet Trail: a sixty-mile trail for walking, rollerblading and biking, which runs from Smyrna, GA to the Alabama border. More information:  
<http://www.silvercometga.com/>.

### Other

1. White water rafting: Several white water rafting companies will take you out on the Ocoee River – just across the border in Tennessee. For more information, visit:  
[http://rafting.allaboutrivers.com/whitewater\\_rafting/Tennessee\\_whitewater\\_rafting-staTN.html](http://rafting.allaboutrivers.com/whitewater_rafting/Tennessee_whitewater_rafting-staTN.html)
2. Ice Skating at Centennial Park (Nov – Jan): every year, an outdoor ice skating rink is set up in Centennial Park downtown and is open to the public. For details, go to:  
<http://www.centennialpark.com/events/ice.html>

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## Bookstores

**Druid Hills Bookstore**  
1401 Oxford Rd  
Tel. 404-727-2665

Druid Hills Bookstore, located in Emory Village (on the edge of campus), carries a large selection of books and magazines, including Emory authors, and offers author readings and book signings. This is the best bookstore for special orders from academic presses.

**Cokesbury Bookstore**

Bishops Hall, Emory Campus  
Tel. 404-727-6336

The School of Theology bookstore, a branch of the Cokesbury chain, operates in Bishops Hall and offers a generous discount to seminary students. It stocks books for all Candler courses and most Graduate Division of Religion classes. It also handles special orders. For further information, contact John Black, manager.

**Charis Books & More**

1189 Euclid Ave  
Tel. 404-524-0304  
<http://charis.booksense.com/NASApp/store/IndexJsp>

Charis, located in Little 5 Points, is the oldest independent feminist bookstore in the South, specializing in books by, for and about women. The store also features a good selection of gay, lesbian, bisexual and transgender titles, a large children's section, videos, DVDs, women's music, and local pottery and art.

**The Shrine of the Black Madonna Bookstore**

946 R.D. Abernathy Blvd. SW  
Tel. 404-752-6125

This bookstore, which is part of the Pan-African Orthodox Christian Church, carries one of the largest selections of books related to the Black experience in the world, and regularly sponsors and hosts book parties/signings, poetry readings and lectures on topics related to Black history and culture.

## **Borders**

There are 12 Borders locations within the Atlanta area. The closest location to Emory is:

Borders Atlanta - Midtown  
650 Ponce de Leon, Suite 500  
Tel. 404-607-7903

For a list of all locations, please go to: [http://www.bordersstores.com/locator/sl\\_results.jsp](http://www.bordersstores.com/locator/sl_results.jsp) and enter your Atlanta zip code.

## **Barnes & Noble**

There are 15 Barnes & Noble locations within the Atlanta area. The closest location to Emory is:

Barnes & Noble - Edgewood  
1217 Caroline Street at Moreland Avenue  
Tel. 404-522-0212

For a list of all locations, please go to: [http://storelocator.barnesandnoble.com/find\\_a\\_store.do](http://storelocator.barnesandnoble.com/find_a_store.do) and enter your Atlanta zip code.

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## **Recommendations for Services & Stores in Atlanta**

1. Atlanta Better Business Bureau: <http://www.atlanta.bbb.org/>
2. Atlanta City Search: <http://atlanta.citysearch.com/>
3. Kudzu.com: <http://www.kudzu.com>



## Job Resources (for family members)

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### Overview of Atlanta's Job Market

Metro Atlanta leads the nation in business growth and employment opportunities. From 1992-2001, the area created 684,300 new jobs, leading the country in job generation. Atlanta's popularity stems from, among other factors, its ability to attract and retain a diverse industry and work-force, adding more than 60-70,000 newcomers annually - the largest in-migration in the country.

During the last ten years, 15 of metro Atlanta's counties grew more than 35 percent, and three metro Atlanta counties experienced a 100 percent rise in their population with Forsyth (161%) and Henry (137%) ranking first and second in growth. Moreover, Atlanta is placed 3rd in the nation among cities with the most Fortune 500 company headquarters. Home Depot, Coca-Cola, Delta Airlines, United Parcel Service, Southern Company, Georgia Pacific and Mirant are a few of the firms that call metro Atlanta home and support a workforce of more than 2.2 million.

Source: <http://www.atlantasmartcity.com/html/work/overview.html>

### Employment Opportunities

1. Emory University and Hospital employs over 16,000 staff. To view their current job postings and apply online, visit <http://www.emory.edu/WWW/career.html>.
2. AJC Jobs: <http://www.ajcjobs.com>
3. Atlanta Job Zone: [www.atlantajobzone.com/](http://www.atlantajobzone.com/)
4. For a list of Atlanta's major employers, see *Top Employers* in the "About Atlanta" section and go to: <http://www.metroatlantachamber.com/macoc/business/img/TopEmployers2006.pdf>.

1. Atlanta
  - a. Atlanta Journal Constitution: <http://www.ajc.com>
  - b. Atlanta Business Chronicle: <http://www.bizjournals.com/atlanta/>
2. Emory
  - a. Emory Report (faculty and staff): [http://www.emory.edu/EMORY\\_REPORT/](http://www.emory.edu/EMORY_REPORT/)
  - b. The Academic Exchange (faculty): [http://www.emory.edu/ACAD\\_EXCHANGE](http://www.emory.edu/ACAD_EXCHANGE)
  - c. Emory Wheel (students): <http://www.emorywheel.com/>
  - d. Emory Magazine (alumni): [http://www.emory.edu/EMORY\\_MAGAZINE/](http://www.emory.edu/EMORY_MAGAZINE/)
  - e. News @ Emory: <http://www.emory.edu/central/NEWS/>

## Attachments

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1. 2007 Facts and Figures & Campus Map
2. Arts brochure for the 2007-08 season (as a sample for you)
3. Overview Map of Atlanta
4. Map of Atlanta Metropolitan Statistical Area
5. MARTA map
6. Center for Teaching and Curriculum brochure