This year, all faculty must complete their annual disclosure using the newly released Annual Certification module in eCOI. Additionally, chairs and directors can now review and approve their faculty members’ activities online, using the electronic routing functions for approving faculty members’ external activities in eCOI. Instructions for using eCOI are attached.

**Background**

Under Emory’s *Policy for Investigators Holding a Financial Interest in Research* and the federal regulations governing objectivity in research, all Emory investigators are required to report Significant Financial Interests (SFI) related to research both at any time that a new SFI related to research occurs and on an annual basis. The former is accomplished using the External Activity Reporting and Investigator Financial Interest in Research Reporting modules in eCOI. In addition, all faculty must complete an Annual Certification of External Activities and Significant Financial Interests Related to Research (Annual Certification). Through this process, faculty must report to their Department Chair and Dean their external activities (consulting, advisory boards, etc.), thus allowing Department Chairs and Deans to address any potential Conflicts of Commitment.