

## **Emory College Subvention Policy**

Academic presses sometimes require authors to subsidize production costs of scholarly monographs or books. These costs are frequently written into publication contracts and commonly refer to indexing, photographs, and copy-editing. Emory College has modest funds available for scholarly subventions. Because funds are limited, the following guidelines apply:

- 1) College funds match funds made available by the Dean of the Graduate School.
- 2) Subventions are given for books or monographs under contract, they are not provided for costs related to research or manuscript preparation prior to submission to publishers.
- 3) Ordinarily, subventions are made for the initial publication only, not for subsequent editions and re-issued titles.
- 4) Priority is given first to junior faculty and then to faculty who do not hold endowed professorships with dedicated research funds.
- 5) Subventions are intended for scholarly, peer-reviewed works. Subventions for trade or popular press publications will be considered only in exceptional situations.
- 6) Please note: The College does not provide subvention funds for journal publications.

### **HOW TO APPLY:**

To apply for consideration of subvention assistance, please submit a request (in writing) to both the Dean of the College and the Dean of the Graduate School. In addition to your written request, please include a letter (email is sufficient) from the editor requesting subvention. Also include a copy of the contract for publication.

Once received, the Deans of the College and Graduate School will consult, and you will be notified, in writing, regarding what support (if any) will be provided for your request.

Please direct any questions regarding this procedure to:

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